

Metro Richmond LOCAL HUMAN RIGHTS COMMITTEE

107 South 5th Street
Richmond, VA April 16, 2014
5:30 PM

Draft Minutes

Committee members present: Amanda Simons, Chair of the LHRC, Gina Koke Co-Chair, Pamela Hawkes

Committee members absent: Arthur Peoples, June Medlin

Staff support: Carrie Flowers (Advocate, DBHDS Office of Human Rights), Laura Minnick (RBHA),

Others Present: , Ann Bevan, SHRC

Providers Present: Jonathan Coleman Y-CAPP, Bridget Baldwin & Terry Thomas St. Josephs Villa, Mary Hutson VCU Health System, James Neely Rubicon Inc., Tara Pappas UMFS, Tyrone Miller Kristie's Family Care, Jocelyn Perry RRSI, Rashika Wallace, Challenge Discovery Inc., Dan Llewelyn NHS Human Services
Providers Absent: Parham East Day Support, Slabaugh & Associates (Excused), The Healing Place,

I. Welcome/Call to Order/Introductions:

Amanda Simons, Chair of the Metro Richmond LHRC called the meeting to order at 5:47 p.m.
Introductions of all LHRC & Provider members present took place

II. Public Comments: (None)

III. Review of Minutes: Tabled vote. January and April Draft Minutes to be sent to all Providers

IV. Treasurer Report: Reported by Laura Minnick (RBHA)

BALANCE as of 1/16/2014	\$3,149.88
DEPOSITS	\$ 300.00
FOOD (April meeting)	\$ 296.25
MAIL (postage, paper and copying)	\$ 139.93
BALANCE	\$3,013.70

V. DBHDS OHR Report: Ms. Flowers inquired as to whether or not attendees had any questions about the two recent guidance documents (FOIA, Restrictions on Freedoms of Everyday Life) sent to all LHRC Providers.

VI. New Business: Dominion Waiver Services/Sponsored Residential Services:

Sites added or discontinued (to attend if new home added to program)

Pamala Dorman 3936 West Chatham Drive Henrico, VA 23222 (Provider not present)

The New Y-CAPP, Inc., Provider presentation and request for affiliation of *Crisis Stabilization* as a new "community based crisis intervention service" to be provided in the community by licensed and or licensed eligible individuals. **A motion was introduced and properly seconded to approve the Providers affiliation of the new community based crisis intervention service**
UMFS, Provider presentation and request for affiliation of an *Autism Spectrum Disorder Cottage*, a new residential service for individuals between the ages of 11-17 years of age. **A motion was**

introduced and properly seconded to approve the Providers request for affiliation of the new Autism service

VII. Affiliate Presentations: The Provider Human Rights Activities Quarterly Report for the months of January, February and March were received and accepted from the following providers:

- *Challenge Discovery Projects*
- *Kristie's Family Care*
- *Parham East Day Support (absent for presentation)*
- *RRSI*
- *Rubicon Inc.,*
- *Slabaugh & Associates (Excused, will present in July)*
- *St. Joseph's Villa*
- *The Healing Place(absent for presentation)*
- *The New Y-Capp, Inc.*
- *UMFS*
- *VCU Health Systems*

VIII. Old Business: Ann Bevan (SHRC) encouraged Providers to recruit members for the LHRC or risk having to affiliate with another committee if the Metro Richmond LHRC dissolves due to lack of required committee members.

IX. Ms. Amanda Simons, Chair of the Metro Richmond LHRC *introduced a motion at 6:29pm for the LHRC to go into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records and personal matters not related to public business, namely for the purpose of reviewing SJV request for the use and implementation of protective restrictions a helmet and a unitard for a consumer as so named in the request to review.*

Return to Open Session:

Upon reconvening into open session at 6:38 PM the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Roll Call Amanda Simons so-certified, Gina Koke so-certified, Pamela Hawkes So-certified. Amanda Simons Chair of the Metro Richmond LHRC adjourned the meeting at 6:40PM

X. Date, Time, Location for Metro Richmond LHRC meetings: July 16 and October 15, 2014, 5:30pm at the Richmond Behavioral Health Authority

Draft Minutes submitted for your approval by Laura Minnick